

SOUTH TIPPAAH SCHOOL DISTRICT

PARENT INFORMATION

2021-2022

We are excited about the implementation of student laptops in South Tippah. Staff will continue their learning journey to ensure appropriate skill levels to integrate the use of mobile devices in student learning. Technology, in the hand of active and creative thinkers, can be a tremendous asset to enhance learning for all students,

Students and parents are required to read the terms and conditions of the Laptop Agreement and return a signed copy. Parents should discuss the agreement with their child to ensure they have a reasonable understanding of the agreement. No laptop will be issued to a student for school use unless the agreement is signed and returned.

LAPTOP ACCEPTABLE USE GUIDELINES

General Precautions

- No food or drink is allowed next to your laptop while it is in use.
- Cords, cables, and removable storage devices must be inserted carefully into the laptop.
- Laptops should be shut down before moving them to conserve battery life
- Laptops must remain free of any writing, drawing, stickers, or labels that are not the property of South Tippah School District.
- All pictures displayed on the laptop must comply with the dress code as specified in the student handbook.
- Laptops must never be left in a car or any unsupervised area.
- *Students are responsible for keeping their laptop's battery charged for each school day

Carrying Laptops

- Students should never carry their laptops while the screen is open.
- Laptops should always be within the protective covering when carried.
- Backpacks can be used to transport laptops. These backpacks can hold other objects (such as books, folders, and workbooks), but these must be kept to a minimum to avoid placing too much pressure and weight on the laptop screen.
- Do not throw, toss or slide laptops.
- Laptops must never be unattended. Unsupervised laptops will be confiscated by staff and taken to the Principal's Office. Disciplinary action may be taken for leaving your laptop in an unsupervised location.
- Laptops should not be stored in a student's vehicle at school or at home.

Teachers shall make reasonable efforts to supervise students' use of the Internet during instructional time, to ensure that such use is appropriate for the student's age and the circumstances and purpose of the use,

Use of computers (including "Instant Messaging") for anything other than a teacher-directed or approved activity is prohibited during the school day.

No comments or pictures may be placed on the Internet or other technological resources representing the view of the school or school district without prior approval of the superintendent or designee.

When accessing the school district's Internet network, Internet computer games or any computer games are prohibited in classes, lobby, hallways, etc. unless otherwise allowed by teachers.

Computers may not be used to make sound recordings without the consent of all those being recorded.

Installation of peer-to-peer file-sharing programs is strictly forbidden. Copyright laws must be respected. If you have any questions about what constitutes a copyright violation, please contact an administrator, technology specialist or teacher.

No personal software should be installed on the computer,

Files stored within the school computer systems should be limited to those relating to formal school courses or activities. Games, commercial software or graphic files that are not for a school project or activity should not be stored on school computer systems.

Students may access only those files that belong to them or for which they are certain they have permission to use. Deliberate attempts to degrade the network or to disrupt system performance will result in disciplinary action.

School administrators reserve the right to remove student accounts on the network to prevent unauthorized activity.

If technical issues arise, students must notify a teacher immediately. Laptop users will not disassemble the laptop or attempt any repairs.

Students who have repeated instances of laptop damage may be asked to check their laptop in with the administrator's designee after school. Laptops may be checked out again before classes begin the next day. Special permission to take a laptop home for class work may be permitted by the student's teacher, first clearing it through the administrator's designee.

Identification

All laptops are the property of the South Tippah School District, Student laptops will be inventoried and tagged for tracking purposes. This tagging system must not be removed for any reason.

Computer Laptop Violations (but not limited to:)

- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials.
- Downloading or transmitting multi-play game, music, or video files using the school network.
- Vandalizing, damaging, or disabling property of the school or another individual or organization.
- Accessing another individual's materials, information, or files without permission,
- Using the network or Internet for commercial, political campaign, or financial gain purposes.
- Releasing files, home address, personal phone numbers, passwords, or other vital accessing information to others.
- Promoting or soliciting for illegal activities.
- Attempting to repair, remove or install hardware components reserved for an authorized service technician,
- Violating copyright or other protected material laws.
- Subscribing to mailing lists, mass e-mail messages, games, or other services that generate several messages that can slow the system and waste other users' time and access.
- Intentionally wasting school resources

Consequences: Suspension of take-home laptop privileges, in school suspension, out of school suspension, referral to NASTUC referral to law enforcement, or expulsion.

Computer Network Violations (but not limited to:)

- Attempting to log on to the Internet or network (servers, routers, switches, printers, firewall) as a system administrator.
- Sending, accessing, uploading, downloading, or distributing pornographic or sexually explicit materials.
- Installing, enabling, launching, or creating programs that interfere with the performance of the network, Internet, or hardware technology resources.
- Creating, uploading, or transmitting computer viruses.
- Attempting to defeat computer or network security, including internet filters.
- Other violations deemed by the administration to be in violation of school policies, handbooks, ethics, etc.

South Tippah School District Laptop Agreement 2021-2022

By submitting this form, I, the undersigned, acknowledge I have read the following documents and understand that basic use and care of the laptop issued by the South Tippah School District,

The purpose of the South Tippah School District Laptop Initiative in the South Tippah School District is to provide more personalized learning experiences to students in an effort to promote the achievement of college and career readiness skills. As a student, I understand the importance of gaining new skills and appropriately integrating technology into my school experience. I further understand that this technology is a privilege. I agree to take care of the device and use it for instructional purposes only.

Items Received:

_____ Acknowledgement Form/Laptop Agreement
_____ Charger
_____ Laptop/Chromebook Fixed Asset Number _____
_____ Carrying Case when applicable

I understand and agree to the stipulations set forth in the Laptop Acceptable Use Guidelines. I understand that violating any part of the laptop agreement will result in the loss of laptop privileges, and possible disciplinary actions.

Student Name: _____

Student Signature: _____ Date _____

Parent Name: _____

Parent Signature: _____ Date _____